

# March 2018

## Airman and Family Readiness Flight (A&FRF)

Consolidated Support Facility, Building 20245, Suite 126  
 Call 846-0741/0751 or send email to [Kirtland.FamilySupportEmployment@us.af.mil](mailto:Kirtland.FamilySupportEmployment@us.af.mil)  
 to register for classes or schedule an appointment.



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		February 2018 S M T W T F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	April 2018 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 Separatee Group Preseparation Briefing 0800-1130 (Room 120)	2 Capstone Event 0900-1100 Learn How to Adopt &/or Foster 0900-1100 (A&FRF Training Room) Conflict Management— Understanding Others 0900-1100 (A&FRF Training Room)	3
4 Military & Family Life Counselor (MFLC) is here to listen. The MFLC is available to help service members, spouses, family members, children and staff. NO RECORDS ARE KEPT (505) 280-0664, (505) 228-4544 or (505) 228-5019	5	6 Transition GPS Workshop 0800-1600 (Room 120)	7	8	9	10
11 Discovery Resource Center equipped with 9 computers, phone, fax, job announcements, handouts & reference materials.	12	13 Team Kirtland Newcomer's Welcome Orientation, Information Fair & Base Tour 0730-1300 (Arrive by 0715) (Mountain View Club) Retiree Group Preseparation Briefing 0800-1130 (Room 120) Conflict Management - Understanding Others 1100-1200 (Room 126) Key Spouse Training Modules 1-3 1600-1900 (A&FRF Training Room)	14 eBenefits Workshop 0900-1000 (Room 120) Bundles for Babies 0900-1130 (A&FRF Training Room) Budget Planning 101 1330-1430 (A&FRF Training Room)	15 Separatee Group Preseparation Briefing 0800-1130 (Room 120) Key Spouse Training Modules 4-6 1600-1900 (A&FRF Training Room)	16 Capstone Event 0900-1100 (A&FRF) Key Spouse Continuing Education 0900 -1100 (A&FRF Training Room)	17 Hearts Apart Ceramics & Pizza Party 0900-1100 (Arts & Craft Center)
18 VA Benefits Advisors are available to assist service members, spouses & family members on how to maximize their VA benefits and register on eBenefits. Call 505-853-1701 or 505-853-1707	19	20 Team Kirtland Newcomer's Welcome Orientation, Information Fair & Base Tour 0730-1300 (Arrive by 0715) (Mountain View Club) Introduction to True Colors 1600-1730 (Room 126)	21 Key Spouse Sexual Assault and Suicide Awareness 0900 -1000 (A&FRF Training Room) Military Caregiver PEER Forum 1700-1800 (A&FRF Training Room)	22 Resume Writing 0930 - 1130 (A&FRF Training Room)	23 Plan My Move 0900-1030 (Room 120)	24
25 AMVETS Veterans Service Officer is available every Friday between 0930-1430 to assist service members & retirees with submitting their VA disability package. Call the A&FRF at 505-846-0741 / 0751 to schedule an appointment.	26	27 Retiree Group Preseparation Briefing 0800-1130 (Room 120)	28 Separatee Group Preseparation Briefing 0800-1130 (Room 120)	29 Training Day A&FRF Closed	30 Capstone Event 0900-1100 (A&FRF) EFMP Special Needs Support Group 1000-1130 (A&FRF Training Room)	31



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## Preseparation Briefings

**Separatee Group Preseparation Briefing**  
1, 15 & 28 March 2018, 0800-1130 (Room 120)  
**Retiree Group Preseparation Briefing**  
13 & 27 March 2018, 0800-1130 (Room 120)

Step 1 of TAP is Preseparation Counseling. TAP is mandatory for all separating/retiring Service members on Title 10 orders for 180 (or more) consecutive days. Service members may start TAP not earlier than 12 months before separation or 24 months before retirement, and should complete all parts of TAP not later than 90 days prior to separation or retirement. Preseparation Counseling is available as a group briefing or individually by appointment. The purpose is to ensure Service members are informed of the services and benefits available to assist them and their families with the transition to civilian life. Spouses are welcome and encouraged to attend. Preseparation Counseling must be completed before attending the Transition GPS Workshop

## Capstone Event

2, 16 & 30 March 2018, 0900-1100 (A&FRF)

The final step of TAP is the Capstone Event which should be accomplished not later than 90 days before separation/retirement. The Capstone Event is a one-on-one meeting with A&FRC staff to verify completion of Career Readiness Standards (CRS). All separating/retiring service members on Title 10 orders for 180 (or more) consecutive days are required to meet the CRS which are verified by the Airman and Family Readiness Center (A&FRC) and documented on the DD Form 2648. Documentation for the CRS must be within the last 12 months.

## Learn How to Adopt &/or Foster

2 March 2018, 0900-1100 (A&FRF Training Room)

Learn how to navigate the Adoption and Fostering system from the experts! Agencies, resources, and services identified for our military families.

## Conflict Management—Understanding Others

2 March 2018, 0900-1100 (A&FRF Training Room)  
13 March 2018, 1100-1200 (A&FRF Training Room)

The ability to understand people is one of the greatest assets anyone can ever have. It has the potential to positively impact every area of your life. Based off John Maxwells book Becoming a Person of Influence.

## Transition GPS Workshop

5-9 March 2018; 0800-1600 (Room 120)

Step 2 of TAP is the five day Transition GPS Workshop and is mandatory for all separating/retiring Service members on Title 10 orders for 180 (or more) consecutive days. Standardized Transition GPS curriculum helps transitioning Service members meet the mandatory Career Readiness Standards (CRS). Spouses are welcome and encouraged to attend. Participants should wear casual civilian business attire and bring their laptop, notebook or iPad. Preseparation Counseling must be completed before attending the Transition GPS Workshop.

**Team Kirtland Newcomer's Orientation, Information Fair & Base Tour** (Mountain View Club)  
6 & 20 March 2018, 0730-1530 (Arrive by 0715)

This orientation is for new personnel and their spouses to accomplish essential briefings. Briefers include Leadership, SARC, JA, Ed Center, MFLCs, IG, EO, Safety, Chapel, Finance, PA, Emergency Management, 377 FSS Marketing, and Tricare. This will also include an information fair with on and off base agencies. The day will conclude with a base tour. Breakfast and Lunch are provided. **Leadership Pathways = 60 points (Awarded for Spouses Only)**

## Bundles for Babies

7 March 2018, 0900-1130 (A&FRF Training Room)

Bundles for Babies, provides information to help parents prepare and adjust to a new baby. Each military family will receive a gift bundle compliments of the Air Force Aid Society. **Leadership Pathways Points = 20 points**

**Key Spouse Training** (A&FRF Training Room)  
Modules 1-3: 13 March 2018, 1600-1900  
Modules 4-6: 15 March 2018, 1600-1900

Key spouses are appointed by the commanders. This is required training.

## eBenefits Workshop

14 March 2018, 0900-1000 (Room 120)

Learn about eBenefits, how to navigate the website and assistance setting up your eBenefits account. **Leadership Pathways Points = 10 points.**

## Budget Planning 101

14 March 2018, 1330-1430 (A&FRF Training Room)

Budget planning is the first step of financial planning. In this workshop you will learn how to identify where you can make cuts and adjustments to start saving money and reach financial freedom.

## Key Spouse Continuing Education

16 March 2018, 0900-1100 (A&FRF Training Room)

Required Quarterly training for Key Spouses.

## Hearts Apart Ceramics & Pizza Party

17 March 2018, 0900-1200 (Arts & Craft Center)

All family members of military members who are currently deployed or were deployed during 2016 are welcome to attend this event. For more information please call MSgt Day at 846-0741.

## Introduction to True Colors

20 March 2018, 1600-1730 (A&FRF Training Room)

Discover your True Colors to better understand yourself and improve your relationships at home or work.

**Key Spouse Sexual Assault & Suicide Awareness**  
21 March 2018, 0900-1100 (A&FRF Training Room)

Key spouses are appointed by the commanders. This is required training.

## Military Caregiver PEER Forum

21 March 2018, 1700-1800 (A&FRF Training Room)

Designed to provide support for caregivers of AFW2 members

## Resume Writing

22 March 2018, 0930-1130 (A&FRF Training Room)

Learn how to begin the process of writing an effective resume which will help open the door to your next career opportunity. **Leadership Pathways Points = 15 points**

## Plan My Move

23 March 2018, 0900-1030 (Room 120)

PCS information from the experts. Representatives from TMO, Finance, Claims Office, Military & Family Life Counselors, Kirtland AFB Housing Management Office, Kirtland Family Housing, School Liaison Officer, Exceptional Family Member Program and A&FRC will present information and answer questions.

**EFMP Family Empowerment Series Workshop**  
30 March 2018, 1000-1130 (A&FRF Training Room)

The mission of this group is to provide a venue for Special Needs families to network, to inspire, support and educate families by providing resources, tools and a positive environment. During this session the Medical Special Needs Coordinator will present information on her role in the EFMP program. All families are welcome to attend **Leadership Pathways = 20 points**