COVID-19 Policies:
Kirtland Outdoor Recreation is currently taking registrations without payment. An ODR staff member will contact you to confirm your reservation and collect payment. You will have 72 hours to confirm and make your payment once contacted. If this deadline is missed to run the risk of forfeiting your space on the trip. Masks are required upon check-in for on ALL trips and are required to be worn when appropriate to do so. Some trips might not be able to provide transportation or will restrict group sizes to minimize exposure. Please visit kirtlandforcesupport.com/OAP for more information regarding policies and procedures.

Reservation Policy:
- Prices, dates, and times are subject to change.
- Outdoor Recreation services are open to all base personnel, their family, and guest.

Cancelation & Refund Policy:
- OAP will retain a service fee of 10% of the total price for the activity for all cancelations. OAP will also retain all non-refundable deposits. (eg. hotel rooms)
- Cancellations made three business days before the program start date will result in a refund or credit up to 90%. Credits must be used within the expiration date.
- Cancellations within three business days of the program start date or no shows will not be refunded.
  
  Refunds may be issued when a medical emergency or military TDY/PCS orders prohibit participation. A signed doctor’s note or signed orders must be presented to receive a refund in these cases.

R4R price vs. Regular Price?
- R4R (Recharge for Resiliency) is the capstone for resilience programming across the Air Force. These programs target specific audiences and provide support for our Airmen and their families.
- All Active Duty and their family get R4R prices. This includes the national guard. R4R qualified participants can bring one guest at the R4R price.
- Civilians, retirees, and other base personnel pay the regular price.
**High-Risk Activities Notice:**
A High-Risk Activities Worksheet (AF 4391) is required to participate in ANY high-risk activity for ALL Active Duty Personnel. It is required to be completed by Active Duty Personnel before they participate in most of our Outdoor Rec Adventure Programs. This responsibility lies solely on the Active Duty participant.

**Program Waiver:**
Program Waiver is required for all programs.

**Leadership Pathway Points**
Did you know you receive leadership pathway points for attending ODR programs? More information: [https://www.kirtland.af.mil/About-Us/Leadership-Pathways/](https://www.kirtland.af.mil/About-Us/Leadership-Pathways/)