



**DEPARTMENT OF THE AIR FORCE  
377TH AIR BASE WING (AFGSC)**

MEMORANDUM FOR 377 ABW PERSONNEL

FROM: 377 ABW/CV

SUBJECT: Zia Fest 2023

1. The 2023 Team Kirtland Zia Fest will be held at Hardin Field on 21 Jul 23 from 1100-1600 hours. Zia Fest is considered an alternate duty location for military members.
2. In accordance with DoDI 1400.25, para 5.a, I have determined that Zia Fest attendance by civilians, with supervisor approval, is in the best interest of the Air Force. Civilian personnel may be excused to attend for a brief period of time, not to exceed four hours with the coordination and approval of the employee's supervisor. Supervisors must consider mission requirements before releasing employees to this alternate duty station. Employees not attending the Zia Fest must be either at their assigned duty location or on approved leave. Supervisors are responsible for accounting for the duty time and duty location for their civilian employees. Employees are reminded they are in a duty status at the event site. Civilians are encouraged to use their lunch hour to attend.
3. If you have any questions, please contact the Civilian Personnel Section, Employee Relations Section at 846-7816.

ELIZABETH G. KELLER, Colonel, USAF  
Vice Commander