

How to Order a Dependent ID Card Online

Step 1: Log on to <https://idco.dmdc.osd.mil/idco/> and select Family ID Cards

The screenshot shows four main menu items, each with a 'CONTINUE' button at the bottom. The 'Family ID Cards' menu item is highlighted with a red box. The menu items are:

- ID Card Office Locator & Appointments**: Find a RAPIDS ID Card Office, Make an Appointment, More Info
- Common Access Card**: Update Email Address, Add Joint Data Model Applet, Extend Academy Student Certificate, More Info
- Family ID Cards**: View Sponsor/Family ID Card, Nominate Family Member, Renew Family Member ID Card, Print Family List, More Info
- My Profile**: Update Contact Information, Update GAL Information, Opt-in TSA PreCheck (DoD Civilians Only), More Info

Step 2: Log in using your DS Log In or your CAC

The screenshot shows the login page with two tabs: 'DS Logon' and 'CAC'. The 'CAC' tab is selected and highlighted with a red box. Below the tabs is a login form with 'Username' and 'Password' fields, a 'Login' button, and links for 'Forgot Username?' and 'Forgot Password?'. Below the form are four buttons: 'Create New Account', 'Activate Account', 'Manage Account', and 'Need Support?'.

Step 3: Verify your contact information and press continue.

The screenshot shows the 'Verify Contact Information' page. It features a confirmation message: 'Confirm the following information is accurate. Your email or mobile phone number will be used for future logins. If the information is not accurate, press Edit to revise. If no changes are needed, press Continue.' Below this are two fields: 'Primary Personal Email' (e..7@us.af.mil) and 'Primary Personal Phone' (...8944). At the bottom, there is a checkbox to 'Click here to not show this page again for 1 year.' and two buttons: 'Edit' and 'Continue'. The 'Continue' button is highlighted with a red box.

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Step 4: Click "Request ID Card" under the name of the dependent that requires a new ID



Spouse: Active Duty, Air Force
Cory Alexander Holmes
[Request ID Card](#)

Expiration
7/4/2027

Step 5: Review the information on the screen to ensure that it is correct. Then select which mailing address you would like the ID to be shipped to.

Suspected fraud will be adjudicated in accordance with applicable law and DoD policy.

Summary

Current DEERS information will be used to generate the 1172-2 form. If necessary, address, phone number, and email address should be updated through MyProfile before continuing.
[Click here to return to the home page](#)

Cory A. [REDACTED]
Sex: M
Birth Date: [REDACTED]
Residential Address:
[REDACTED]
Mailing Address:
[REDACTED]
Phone: [REDACTED]
Email:
[REDACTED]

The ID Card is eligible to be printed and shipped directly to the cardholder (US addresses only; P.O. boxes not allowed). No visit would be required to a RAPIDS ID Card Office. This process may take up to 30 days for receipt of card. Indicate your preference:

Yes, ship the USID card to the above Residential Address
 Yes, ship the USID card to the above Mailing Address
 No, I will complete the verification online and then visit a RAPIDS ID Card Office in-person for ID Card Issuance

[CANCEL](#) [PROCEED](#)

Step 6: Review the email that populates. Then select the reason for the replacement card.

Email notifications will be sent to both Sponsor and Family Member.

Sponsor Email Address:
emily.johnson.17@us.af.mil

Family Member Email Address:
CORYHOLMES1992@GMAIL.COM

Indicate the reason for the replacement card request:
Need to replace with new type of card

[CANCEL](#) [PROCEED](#)

Step 7: Review the Privacy Act, click "I agree", then click next

Step 8: Review the acknowledgment, click "I agree", then press submit card request.

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Step 9: After you have submitted the new ID card request, your new card will be shipped to you in 30 days.

Step 10: After receiving your ID card, log back in to <https://idco.dmdc.osd.mil/idco/>, go to the family roster and click “active card” under the requested family member.

**Congratulations on your new ID! Please turn in your old
ID to the nearest RAPIDS Station**